Coychurch Higher Community Council

Minutes of the meeting held on

15th May 2023

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| Present: |  |  |
| Chairman: | John Powson | JP |
| Vice Chairman: | Richard Butler | RB |
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| Councillors | Catherine Reape | CR |
|  | John Holmes | JH |
|  | Rhys Jones | RJ |
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| Clerk/RFO | Karyl Carter | KC |
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Time:1837

ACTION

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| 1 |  | Apologies: Received from BC’s AWilliams, RWilliams and MEvans and CC VE (work). |  |
| 2 |  | Minutes:  The minutes of the April meeting had been read. JP proposed they be accepted; seconded by JH and agreed by all present. |  |
| 3 |  | Police matters:  No stats received. |  |
| 4 |  | Declarations of interest:  CR – Sports and Social Club  Welfare Hall – all attendees |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths: David, a new volunteer with CCV, met with KC and MC and agreed a work plan. David/CCV will be attending on 11th June 2023. | KC  CR |
|  | 5:ii | Publicity/PR/Newsletter: No stories for a newsletter had been received by the Clerk. Despite advertising the photographic competition, entries were few. The winner of the children competition is Daniel Barton. He will invited to the June meeting and presented with a £25 voucher. It was agreed to donate some to the wild seeds to CCV and offer some to the allotment group. Members discussed streaming sports programmes and would look into licences. | KC  JH  RJ |
|  | 5:iii | Landscape project: no news from BCBC about funding. CCV have offered help with this project, in particular, maintenance. | KC  CR |
|  | 5:iv | Development- Travellers: RB reported the north site had been granted planning permission and it is likely the south site will also be approved. |  |
|  | 5:v | Signage: BC: due to the change in the current signage, CR will now discuss this matter with BC RW. | CR  JH  RW |
|  | 5:vi | Litter – B4280/Love it don’t Trash it: CR will hasten again | CR |
|  | 5:vii | Japanese Knotweed: the knotweed by the bridge had been treated and is being monitored so NFA. | KC |
|  | 5:viii | Active Travel Plan – on hold. |  |
|  | 5:ix | Digital Hub: still waiting to hear from G Kiddie, who is assessing the project for BCBC. | KC  JH |
|  | 5:x | Bins at bus shelters: CR – see 5vi. | KC |
|  | 5x.i | Spanglefish: still a work in progress. | KC |
|  | 5.xii | Definitive Maps: maps had been given to Members | KC |
| 6 |  | Millennium site: CCV are going to have a look at the site in June. | KC  CR  JH |
| 7 |  | Cenin – there was some confusion about the Hybont scheme and travel along the B4280. | KC |
| 8 |  | Defibrillator: RB to check after this meeting. | RB  KC |
| 10 |  | HeolyCyw Welfare Hall: KC and CR had attended a meeting with Ceri Jones, CRT. KC gave an update. |  |
| 10 |  | Training Needs – JH: the Clerk can arrange basic training for Members and the replacement clerk. Subjects covered are Code of Conduct, the Council as an Employer, Diversity and Inclusion, Induction, Local Government Finance, Understanding the Law, Community Engagement. Members agreed to carry out this training with the Clerk. | ALL MEMBERS  KC |
|  |  | The Clerk: the Clerk stated Members needed to act regarding arranging an advert for the replacement clerk; the amount of notice they want from the Clerk; when they wished to carry out interviews; and pay scale etc. It was agreed to meet at 6pm on Wednesday 17th May. | ALL MEMBERS  KC |
| 11 |  | Correspondence and planning: as per attached correspondence list. | KC |
| 12 |  | To receive reports from: |  |
|  | 12:i | Representative on the School Governing Body: nothing to report. | RJ |
|  | 12.ii | Representative on the Board of Conservators: CR confirmed Mrs C Hiscocks was now the minute clerk but a Clerk has not been formally appointed. CR reported CHCC is the only Council that has not entered into a financial agreement with the Conservators. Next meeting 31st May 2023. | CR |
|  | 12:iii | Representative on One Voice Wales: JH confirmed no meeting had been held | JH |
|  | 12:iv | Representative on the Town and Community Council: JH confirmed no meeting to report. | JH |
| 13 |  | Finance: The Clerk confirmed the invoices for the hall hire can now be made, also need to pay SLCC.  The Clerk presented that AGAR and went over the governance with members. Everything signed off and approved. | KC |
| 14 | 14:i | Matters for the Clerk: nothing. | KC |
|  | 14:ii | Training needs: it was requested that training needs be added to the April Agenda. |  |
| 15 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
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|  |  | Meeting closed: 2025 |  |
|  |  | Signed: |  |
|  |  | Dated: |  |